

REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE
Litchfield Board of Education
Thursday, October 9, 2014, Central Office Conference Room, 6:45 p.m.

Meeting called to order at 7:00 p.m.

Members Present: Ms. Fabbri (chair); Ms. Rosser; Mr. Waugh and Mr. Falcetti.

Also present: Dr. Pandiscio, Mr. Poole, Mr. Shuhi, Mr. Bongiorno, Ms. McDevitt, Ms. Sullivan, Ms. McHugh, Ms. Kubisek, Mr. Simone, Ms. Mongeau, Ms. Murphy, Ms. Della Volpe and Mr. Clock

Approval of Minutes

a. MOTION made by Ms. Rosser and seconded by Mr. Falcetti: to approve the minutes of the regular meeting of September 11, 2014.

MOTION carried. All votes were in the affirmative. There were no abstentions.

b. MOTION made by Ms. Rosser and seconded by Mr. Falcetti: to approve the minutes of the special meeting of September 22, 2014.

MOTION carried. Ms. Rosser and Mr. Falcetti voted in the affirmative. Mr. Waugh abstained.

Communications – none

Public Comment – none

Personnel

- a. Information Technology Applications
Network Specialist – 24 applications received, screened to 5, Mr. Tony DiLeone was recommended by the Committee.
Information Technology Specialist – 24 applications received, 6 asked to interview, 3 were interviewed, Ms. Ann Ovitt was recommended by the Committee.
Data Management/Data Specialist – 18 applications received, 2 will be interviewed and both understand PowerSchool.

New Business

- a. Language Arts Curriculum:
Center School – align Reading and Writing workshops, aligned to Common Core, curriculum is a living document, based on student needs, assessment driven, teacher is facilitator, monthly meeting for each grade level, would like a summer reading program in coming year, need to improve classroom libraries.
Intermediate School – worked on vertical progression, continuing work being done at Center, developed critical thinking skills, some readers and writers workshop, curriculum is a living document, more testing will be available in future, budget – need for classroom libraries.

Intermediate School – L.H.S. – updated current curriculum, revised essential questions, attended professional development programs, aligned assessments with skills, working toward K-12 benchmarks and assessments, checklist for K-12 Common Core skills were created, budget – books for library related to grade levels.

Old Business

- a, b, c. LIS Schedule/Staffing – grade 4 – weekly schedule presented, for each 4th grade teacher, schedule showed “specials”, Health is 40 minutes once a month, Guidance is 40 minutes once a month, most math servicing is in the classroom, Spanish is 2 times a week, 4 hours a day are in “academic areas”, need benchmarks for Spanish, Science: 1st day lab, 2nd day is a write-up.
- d. Educational Assistants at LHS – 2:35 p.m. – 3:00 p.m. students wait for athletics and after school help, safety is a concern, one full-time person would be a help.

Curriculum Update - none

Future Agenda Items

- a. Math Curriculum – review
- b. Math Pilot Program – update
- c. 5th Grade Teachers Schedule

MOTION made by Ms. Rosser and seconded by Mr. Falcetti: to adjourn the meeting at 8:32 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,
Donald R. Falcetti